

राजस्थान – सरकार

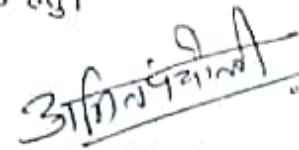
निदेशालय, खान एवं भूविज्ञान विभाग, राजस्थान उदयपुर

क्रमांक-निदे/नियु/मीस/प 209/पुरस्कार/2019/पार्ट/550-615 दिनांक: 16.03.2023

शासन उप सचिव, खान एवं पेट्रोलियम विभाग, जयपुर के पत्र क्रमांक प. 12(6)खान/युस-1/ 20.22 पार्ट दिनांक 10.3.2023 के साथ जन अभियोग निराकरण विभाग के पत्र दिनांक 09.03.2023 के निर्देशानुसार मुख्यमंत्री सार्वजनिक सेवा उत्कृष्टता पुरस्कार के प्रस्ताव निदेशालय को भिजावें।

प्रतिलिपी निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु :-

1. समस्त अतिरिक्त निदेशक (खान)।
2. समस्त अतिरिक्त निदेशक (भूविज्ञान)।
3. समस्त अधीक्षण खनि अभियंता/समस्त अधीक्षण खनि अभियंता(सतर्कता)।
4. समस्त अधीक्षण भू वैज्ञानिक/अ.अ(या.एच.ए.ए.)उदयपुर/वीकानेर/या.अ(कर्म.)उदयपुर।
5. समस्त खनि अभियंता/समस्त खनि अभियंता (सतर्कता)।
6. समस्त वरिष्ठ भू-वैज्ञानिक।
7. समस्त सहायक खनि अभियंता/समस्त सहायक खनि अभियंता(सतर्कता)।
8. अतिरिक्त निजी सचिव, निदेशक खान एवं भू-विज्ञान विभाग, उदयपुर को सूचनार्थ।
9. प्रभारी अधिकारी-लेखा शाखा(आय)(व्यय)(अंकेक्षण)/मानचित्र अनुभाग/क्रय अनुभाग/पेट्रोलोजी लेब/प्रयोगशाला(धात्विक)/अधात्विक/प्रधान/अनुभाग/नियुक्ति अनुभाग/आवक-जावक/जांच अनुभाग/सतर्कता अनुभाग/सांख्यिकी अनुभाग/पुरतकालय/केन्द्रीय भण्डार/वर्कचार्ज अनुभाग/पर्यावरण एवं विकास प्रकोष्ठ/विधि अनुभाग/आयोजना अनुभाग/विधानसभा प्रकोष्ठ/भूविज्ञान अनुभाग रिमोट सेसिंग/DMGOMS Cell/सूचना का अधिकार प्रकोष्ठ/मोनिटरिंग सेल/कंयर टेकर/बिडीग सेल/ADG-HQ-Cell/APA-Cell/टी.ए. सेल, के. का. उदयपुर।
10. DMGOMS Cell के.का., को विभागीय वेबसाइट पर अपलोड हेतु।
11. समस्त राजकाज पी.एम.यू. मेम्बर।
12. नोटिस बोर्ड।



(अमित पंचोली)

प्रशासनिक अधिकारी(नियुक्ति)

पत्र क्रमांक: निर/अनिर/पीए 15
दिनांक 13/3/23

राजस्थान सरकार
खान एवं पेट्रोलियम विभाग



क्रमांक: प.12(6)खान/गुप-1/2022 पार्ट

जयपुर दिनांक: 10 MAR 2023

निदेशक,
खान एवं भू-विज्ञान विभाग,
उदयपुर

निदेशक,
पेट्रोलियम विभाग,
जयपुर।

निदेशक
13/3/23

विषय:— मुख्यमंत्री सार्वजनिक सेवा उत्कृष्टता पुरस्कार के संबंध में।

सन्दर्भ:— जन अभियोग निराकरण विभाग के पत्र दिनांक 09.03.2023

महोदय,

उपरोक्त विषयान्तर्गत सन्दर्भित पत्रों की छाया प्रति संलग्न कर लेख है कि माननीय मुख्यमंत्री द्वारा दिनांक 16.02.2023 को बजट पर चर्चा के बिन्दु संख्या 70 में निम्न घोषणा की गयी है:—

“अधिकारियों/कर्मचारियों द्वारा प्रदेश की नीतियों एवं कल्याणकारी योजनाओं को लागू करने में किए गए नवाचारों एवं तदनुसार अर्जित उपलब्धियों के प्रोत्साहन हेतु ‘मुख्यमंत्री सार्वजनिक सेवा उत्कृष्टता पुरस्कार’ (Chief Minister’s Awards for Excellence in Public Service-CM-EXCELS) दिये जाने की घोषणा करता हूँ।”

उक्त अवार्ड में ऑनलाईन आवेदन करने की अंतिम दिनांक 25.03.2023 है। इस संबंध में आवश्यक अग्रिम कार्यवाही कर शासन को अवगत कराने का श्रम करावें।

संलग्न:— उपरोक्तानुसार

EC MIS
15.3.2023

भवदीया,
(नीतू बारूपाल)
शासन उप सचिव



सत्यमेव जयते
Government of Rajasthan



**CHIEF MINISTER'S AWARDS
FOR EXCELLENCE IN PUBLIC SERVICE
(CM-EXCELS)**

**DEPARTMENT OF
REDRESSAL OF PUBLIC GRIEVANCES**

GOVERNMENT OF RAJASTHAN

DEPARTMENT OF REDRESSAL OF PUBLIC GRIEVANCES



CHIEF MINISTER'S AWARDS FOR EXCELLENCE IN PUBLIC SERVICE (CM-EXCELS)

1. Introduction-

The government of any nation or state runs by the fuel of the hard work of its official machinery that executes the policies and schemes. This official machinery has some growth engines in the form of public servants who go beyond the possible and venture into the territory of 'impossible' by devising innovative techniques and methodologies while executive the government's mandates. These public servants put their sweat and blood into the government system and deserve recognitions in the form of awards and accolades. These recognitions and awards further inspire and motivate a genuine hard worker and enhance performance and productivity of the system in entirety. These Awards create an environment of competition and inspire others to covet for these recognitions. Ultimately, the government succeeds in developing a dedicated work force to meet the people's aspiration by implementing all the schemes and programs with degree of perfection.

Hon'ble Chief Minister, Rajasthan, in his after-budget discussions on 16-02-2023 announced the "**Chief Minister's Awards for Excellence in Public Services**" at point No.-70, for recognition of innovations and extraordinary achievements while implementing the public policies and schemes as below-

"अधिकारियों/कर्मचारियों द्वारा प्रदेश की नीतियों एवं कल्याणकारी योजनाओं को लागू करने में किए गए नवाचारों एवं तदनुसार अर्जित उपलब्धियों के प्रोत्साहन हेतु '**मुख्यमंत्री सार्वजनिक सेवा उत्कृष्टता पुरस्कार**' (Chief Minister's Awards for Excellence in Public Services-CM-EXCELS) दिये जाने की घोषणा करता हूँ।"

As the Department of Redressal of Public Grievances (RPG) has been entrusted with carrying out the entire selection procedure and also giving away the awards by organizing a state level Award ceremony, the "**Chief Minister's Awards for Excellence in Public Services**" (CM-EXCELS) Awards will be given away on Civil Service Day every year to the awardees selected through a transparent selection process.

CM-EXCELS will inculcate a strong recognition culture and encourage innovations and effective evolutionary environment in the government departments/agencies to meet the community expectations.

2. The Awards-

CM-EXCELS shall recognize the following traits of an individual public servant or a department/agency for achievements in for strengthening the foundation of good governance and effective and efficient government systems-

- Enhancement in the quality and reduction in the time of goal achievements through Innovations;
- Establishment of an effective public service delivery systems with accountable and transparent process;
- Showing adaptation to meet the stakeholders' requirements;
- Extraordinary performance in emergent situations like Covid-19, Drought, floods etc.
- Setting high standards of services and continued improvement, showing high leadership qualities and improving official motivation and morale.

2.1 Eligibility-

All government officials individually or as organization, are eligible for the CM-EXCELS awards.

2.2 Categories of Awards:

The CM-Excels Awards shall be given in the following categories-

- A. Governance
- B. Flagship Schemes
- C. Innovations

A. Governance: -

Good governance assumes impartiality, integrity and objectivity, welcomes accountability, accepts transparency and openness, and attempts to maximize value for public interests. Quality of governance matters for development outcomes. Some of the initiatives of good governance are: Right to Information, E-Governance through Jan Aadhaar portal, Jan Suchna Portal, Pahchan Portal, Sampark etc.

Here in category of governance award, any institution/department/individual officer/official implemented and run the scheme/department and made special efforts maximize the outreach of project/services, developed special practices to ease the reach for marginalized,

managed project by developing cost effective ideas, increased transparency and accountability by ensuring visible and measurable timeline and by making the system well assessable and responsive.

B. Flagship schemes: -

The governments declare some schemes as Flagship Programs to keep them at the top of the ladder of the priority as these schemes are able to further the core objectives of the regimes. These flagship schemes are set to run on best practices and provide results-oriented and cost-efficient models for the achieving the desired outcomes.

C. Innovation: -

Innovation category of awards promotes the out of box ideas that have been used to improve the service delivery by designing new mechanism through technological advances and using available resources optimally and in the most efficient manner. Innovations defy old traditional methods and achieve the unthinkable with new and improved techniques of program implementation.

3. Major Evaluation Criteria would be as follows:

S. No	Parameters	Criteria
1.	Improving service delivery and Improvement in Coverage	Outreach, Comparable ranking, national or global, if any, Target vs Coverage
2.	Developing programs for weaker sections and backward areas;	Special efforts to reach out to the marginalized
3.	Use of Digitalization, Communication and Information Technology for overall system improvement;	Other than already established/given technology
4.	Financial management and budget sanctity;	Optimum Utilization of Financial Resources, cost effectiveness
5.	Accountability and transparency	Timeline, Accessibility, responsiveness, Implementation through digitalization to improve transparency and accountability
6.	Responding to the problems of the people through robust grievance redressal mechanism	Quick and forthright resolution of the people's grievances through Sampark like portals.

7.	Innovation including Procedural and Technological Innovation	Any original innovation, technology or otherwise for better implementation and generate change that improves service delivery mechanism to the people and also results in expediting timelines and improvement in quality of service/product
8.	Best use of technology to reach out to the marginalized groups	Innovations or improvements in the available technologies (digital or otherwise) for encompassing and reducing the hardships of marginalized beneficiaries
9.	Inculcating Scientific Temper among people	Improvement in awareness and scientific education among people to set in the scientific temper
10.	Improvement in Sustainability and scalability	Devising ways to increase the sustainability and scalability

4. Category of Applicants:

Award Category	No. of Awards	Applicant Category	
		Individual	Organization
Governance	02-05 Awards in each category	i. All India Services ii. State Services iii. Other employees (irrespective of any level/cadre) from state govt. department/ Corporation/Government body like Corporations/Board/institutes)	State Govt. Department/ Corporation/Government body like Corporations/Board / institutes) and also District collectorate and district level offices
Flagship Schemes	(First, Second, thirds and two "appreciation of effort" awards)		
Innovation			

5. Major Groups/Areas of Services:

5.1 Group-1: Agriculture & Allied Services and Rural Development & Panchayati Raj

Agriculture, sustainable farming, Agriculture marketing, Horticulture, Dairy, Forestry, Animal Husbandry, Water conservation, Water Resources, Cooperatives,

Food & Consumer Affairs, Fisheries, Environment conservation, Rural Development, Panchayati Raj etc.

5.2 Group-2: Industrial, Infrastructure and Urban Development

Industry & Commerce, Ease of doing business, Mining, Manufacturing, Khadi, Labour, Employment, Skill development & promoting livelihoods, boosting economy, Power, Road, Transport, Disaster management, Gas, Water supply, Construction and other utility services, Housing, Town Planning, Local Self Governance etc.

5.3 Group-3: Women Empowerment

Child Rights, Child Development services, Women Empowerment centric initiatives etc.

5.4 Group-4: Education and Medical Health

Elementary/Secondary/Sanskrit/ Higher/ Technical/Medical/Literacy & Continuing Education, Educational projects, Medical & Health services, Ayurveda & other system of medicine, Family Welfare etc.

5.5 Group-5: Social Services & Programs

Information Technology & Communication, Art & Culture, Tourism, Science & Technology, Social Justice & Empowerment, Public Welfare schemes, Planning & Statistics, Public Administration, Law & Order, Disposal of Public Grievance, Faceless Delivery of Public Services, Promoting Digital Payments etc.

6. Awardees shall receive-

1. The CM-EXCELS awardees shall receive-
 - (i) IT Gadget within range of Rupees 1 lakh,
 - (ii) An incentive of Rupees 25 Lakhs to each awarded Official/District/Organization is to be utilized for implementation of project/ programme or bridging resource gap in any area of public welfare.
2. The awardees will also be given a Certificate of Recognition, a copy of which will be placed in the APAR of the officer/all the members of the team.
3. In all matters of the Awards Scheme, the decision of the Department of Redressal of Public Grievances (RPG), Government of Rajasthan, would be final and binding.

7. Procedure for application-

- The applications shall be received through **the online mode** only.

- Applications must be accompanied by details of work done by each individual/organization in the desired category and the chosen sector.
- The documentary and audio-visual evidences should accompany the application.
- Names of all the team members (in case of an organization) and of the leader must be clearly mentioned.
- In case of an organization, a team should not contain more than 7 members.
- It is also important to ensure that the innovations are sustainable and result in permanent improvements in service delivery.
- No DE/PE should be in process against the applicant.

8. Screening & Evaluation of applications:

8.1 Screening & Evaluation-

Two committees viz. **the Screening Committee** and **the Empowered Committee** shall be constituted for finalization of the awardees.

- The preliminary short listing of the applications will be done by the Screening Committee.
- The scoring will be done according to matrix that will measure the impact and relevance of the project.
- The Screening Committee may further opt any or all the ways to verify the claims stated in the application i.e., by making field visits, organizing spot studies, feedback from beneficiaries etc.
- The shortlisted applicants in desk appraisal by **the Screening Committee** will be called for online/offline presentation on their submitted schemes/programs/projects.
- Finally, the nominations of each category will be sent in twice the number of awards in each category to the **Empowered Committee**.

The Screening Committee will be constituted by comprising of the following officers:

Screening Committee	
*Secretary-in-charge, AR & RPG	Chairman
Secretary-in-charge /Nominee- DoP	Member
Secretary-in-charge /Nominee - Plan	Member
Secretary-in-charge /Nominee - DoIT & C	Member
Secretary-in-charge /Nominee - FD	Member
Director & Joint Secretary- Public Service & RPG	Member Secretary

Note: Member should not be below the rank of Joint Secretary.

*Secretary-in-Charge means- Addl. Chief Secretary/Principal Secretary/Secretary.

8.2 Recommendations to the Empowered Committee

The recommendations submitted by the Screening Committee will be considered by an Empowered Committee comprising of the following Officers:

Empowered Committee	
Chief Secretary	Chairperson
Addl. Chief Secretary, Finance Department	Member
Addl. Chief Secretary, DoIT & C	Member
Principal Secretary- Home	Member
Principal Secretary- Administrative Reforms & RPG	Member Secretary
Principal Secretary- Dept. of Personnel	Member
Principal Secretary, Plan	Member

Empowered Committee will finalize the awards on the basis of the recommendations received. Empowered Committee will call nominees to make presentations on their respective projects/work. Based on the presentation, finalized recommendations will be sent to the Chief Minister's Office by the Empowered Committee.

8.3 Timelines-

Activities	Timelines
Announcement and start of online Application	1 st March
Last Date to Apply	25 th March
Scrutiny & Shortlisting	26 th March to 10 th April
Finalization of Awards	15 th April
Felicitation of Awardees	21 st April (Civil Services Day)

The awards will be conferred in presence of hon'ble Chief Minister on April 21 every year on the occasion of the "**Civil Services Day**".

9. Online Application Portal for CM-EXCELS:-

A portal has been developed on which departments/ organizations/ officials/ Individuals can apply directly. The portal is accessible. The web portal will be the single gateway to apply for the awards. The applicants have to upload relevant documents in lucid details of the work/innovations for evaluation. The application form is being enclosed here as Annexure-1.

GOVERNMENT OF RAJASTHAN

DEPARTMENT OF REDRESSAL OF PUBLIC GRIEVANCES



CHIEF MINISTER'S AWARDS FOR EXCELLENCE IN PUBLIC SERVICE

APPLICATION FORM

1. Type of Award applying for [May tick () more than one option]:

A. Governance

• **Department/Areas of Services -** _____

Group-1 Group-2 Group-3 Group-4 Group-5

B. Flagship Scheme

• **Department/Areas of Services -** _____

Group-1 Group-2 Group-3 Group-4 Group-5

C. Innovation

• **Department/Areas of Services -** _____

Group-1 Group-2 Group-3 Group-4 Group-5

2. Applicant Category [please tick () only one option]:

A. Individual-

(i) Officers of All India Services

Name of the Service _____

(ii) Officer/employee of State govt. Services

Name of the Service

B. Organization (State Govt.)-

(i) Name of state govt. department

(ii) Corporation/Government body like Corporations/Board/ institutes

(iii) District Level Offices

3. Details of the Applicant/s:

a.	Name of the Applicant (Dr. / Mr. / Ms.)	
b.	Designation of the Applicant at the time of the initiative/innovation	
c.	Department/Organization of the Applicant at the time of the initiative, with complete postal address	
d.	Area of Service (out of 5 groups)	
e.	Applicant currently posted at/working with	
f.	Current designation	
g.	Present postal address with Pin Code	
h.	Contact details (Phone & Fax Nos., E-mail ID, Mobile Phone Nos.)	

4. Details about initiative/work for which applied

1	Title of the Initiative/work undertaken	
2	Details of the Initiative/work (400- 500 word)	Attach pdf document
3	Identification of the problem and need for innovation/work (400-500 words)	Attach pdf document
4	Implementation of the intervention (400-500 words)	Attach pdf document
5	Time Duration	

6	Output and outcome of the initiative/intervention & Impact on Beneficiary (300 words)	Attach pdf document
7	Strategy opted to ensure accountability, transparency, timeline, accessibility and responsiveness at various levels (500 words max)	Attach pdf document
8	Any technology and system improvement applied (other than existing) (400-500 words)	Attach pdf document
9	Role of various stakeholders (300 words)	Attach pdf document
10	How your intervention is replicable and suitable for other parts of state and how it is sustainable (400-500 words)	Attach pdf document
11	Attach Photographs (max. 10)	JPEG format

Please attach detailed report/Audio-visual evidences, if any.

5. Has the outcome or impact of the initiative been audited or evaluated by any independent agency for reality check of the realized benefits vis-à-vis those envisaged?

- Yes
- No

If yes, Name of the auditing and evaluating agency and upload the report

(If yes, please provide brief details thereof, in not more than 100 words)

6. I hereby declare that-

- No DE/PE is in process.
- There is no disciplinary action pending against me and no penalty has been imposed on me in last 7 years.
- All the above information is correct and true to best of my knowledge and understanding.

Signature of the Applicant